

Wayne County IDA
Minutes – December 19th, 2008
Regular Meeting

The regular meeting of the Wayne County IDA was called to order at 9:30 a.m. on December 19th, 2008, by Vice-Chairman James Hoffman. The meeting was held at 16 William Street, Lyons. Members present: Robert Havrilla, Willard Milliman, James Hoffman and Marvin Decker. Also present: John Morell, Esq. and P. Churchill, D. Richards, J. VanDusen and M. Leisenring.

On motion of Mr. Decker, seconded by Mr. Milliman and carried the minutes of the previous meeting, held 11/21/2008, were approved.

IDA resolutions
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Resolution A—resolution for subordination to DEC at the Garlock Sealing Technologies campus as prepared by John Morell.

Moved: Mr. Milliman Second: Mr. Decker
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution B –Whereas, the Wayne County Industrial Development Agency enters into an annual contract with Wayne County to provide economic development services and Empire Zone administrative services; be it hereby Resolved that the executive director is hereby authorized to enter into such contracts for 2009.

Moved: Mr. Havrilla Second: Mr. Decker
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution C – Whereas, \$10,000 was included in the budget request for services provided by the Finger Lakes Advanced Manufacturing Entity, with the Finger Lakes Workforce Investment Board acting as the fiscal agent; be it hereby Resolved that the executive director execute a memorandum for services enhancing the future of the advanced manufacturing sector in our region with FAME and FLWIB for an amount not to exceed \$10,000, and, that upon receiving the signed agreement the \$10,000 be forwarded in quarterly installments of \$2,500.00.

Moved: Mr. Decker Second: Mr. Havrilla
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution D – Whereas, Wayne County offers varying levels of health insurance and upon investigating the options an alternative policy has been chosen by the office manager; be it hereby Resolved that the type of policy held by the individual be changed and that the savings to the agency created by the change be shared equally with the employee, becoming part of her base salary.

Moved: Mr. Decker Second: Mr. Milliman
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution E – Whereas, two employees of the agency have been members of the staff for over ten years, each eligible for additional vacation time annually on their anniversary dates; and Whereas each has acquired well in excess of 30 days leave at the end of 2008, be it hereby resolved that buy-out of days above 30 days is authorized at the current rate of pay, to be paid in separate check from paycheck on December 30, 2008.

Moved: Mr. Milliman Second: Mr. Decker
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution F – Whereas, Missy Blues has a micro enterprise loan and has requested an adjustment of the regularly scheduled monthly payments, reducing the payment from \$551.15 per month to \$300 per month for the period from November 1 2008 to June 1, 2009; be it hereby Resolved that the payments be adjusted as presented.

Moved: Mr. Havrilla Second: Mr. Decker
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution G - Whereas, the Finger Lakes region's IDAs have moved forward in developing a campaign to educate the public on the purposes and activities of Industrial Development Agencies; and Whereas, the goal to fund the campaign was for each IDA to provide \$25,000; be it hereby authorized that \$10,000.00 be provided by Wayne County IDA.

Moved: Mr. Milliman Second: Mr. Havrilla
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution H – Whereas, WCIDA authorized a micro enterprise loan to Kim Collier/Alpine Bakery and subsequently authorized taking additional collateral and a more lenient payment schedule; and
Whereas, the additional collateral has been agreed upon by the client but a request for restructure of the loan has been made; be it hereby
Resolved that the loan be restructured, including a balloon payment, \$100 payments per month for five years, lower interest rate and back payments (January 2007-December 2008) put at the end of the loan period. First payment under new structure due January 1, 2009.

Moved: Mr. Milliman Second: Mr. Decker
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution I – Whereas, work continues on developing a SCORE division for Wayne County as part of the Business Builders plan prioritized in the strategic plan and included under the restructuring of the Wayne Economic Development Corporation; and
Whereas, two events are scheduled during the next two months, a breakfast for potential SCORE volunteers and an open house for businesses; be it hereby
Resolved that WCIDA is authorized to fund the two events including cost for invitation and media announcements; and, is further authorized to enter into an MOU with the Business Council to facilitate reservations, invitations, etc.

Moved: Mr. Decker Second: Mr. Milliman
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Other Business

Resolution J – Whereas in November 2003 the WCIDA entered into a PILOT and associated documents with Spoon Exhibits located in Research Forest, Macedon; and
Whereas, the original PILOT and associated documents, including filing with taxing jurisdictions and New York State, stated that the facility was in the Palmyra-Macedon School District, when it is in the Gananda School District; be it hereby
Resolved that an amended and restated PILOT, and all other necessary documents, are authorized to be completed and executed and filed with the required taxing jurisdictions and NYS.

Moved: Mr. Havrilla Second: Mr. Decker
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

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Resolution K – Whereas in September 2008 the IDA approved a new Clover Meadow payment schedule, the approval failed to contain certain details; and Whereas it should reflect a start date of the first month following the refinance of their first mortgage; be it hereby Resolved that the Clover Meadow micro loan schedule and September resolution should reflect a start date of the new schedule as December 1, 2008.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Resolution L – formal resolution for Maxpro/Optimax/Optipro transaction. Provided by John Morell.

Moved: Mr. Milliman Second: Mr. Decker
Ayes: Messrs. Hoffman, Milliman, Havrilla and Decker
Nays: None

Mr. Richards reported on the meeting of the audit committee held on 12/15/08. Both Joe Kehm and Vince Sinicropi attended the meeting. They do not anticipate encountering any problems as the 2008 audit process proceeds.

Ms. Churchill discussed potential changes in the New York State budget and the impact they might have on Empire Zones.

At 10:50 a.m. the Board went into Executive Session to discuss real property. The regular board meeting resumed at 11:25 p.m. There being no further business, the meeting was adjourned.

Respectfully submitted,

Marvin Decker
Secretary

