Wayne County Industrial Development Agency
Minutes – Regular Board Meeting
September 23rd, 2011

The regular meeting of the Wayne County Industrial Development Agency was called to order at 9:35 a.m. by Chairman Spickerman on Friday, September 23rd, 2011. The meeting was held in the first floor conference room, 16 William Street, Lyons. Present: Messrs. Spickerman, Milliman and Havrilla. Also present: John Morell, Esq., M. Churchill, D. Richards, J. VanDusen and M. Leisenring.

On motion of Mr. Havrilla, seconded by Mr. Milliman and carried the minutes of 8/26/2011 were approved.

Resolution A-1--
Deborah Brown d/b/a The Quilting Bee – Loan Approval

Whereas, Deborah Brown d/b/a The Quilting Bee (the "Company") applied for a $25,000 Microenterprise Loan on October 22, 2010 to assist in the establishment of her business in the Village of Sodus Main Street District.; and

Whereas, the Loan Review Committee and WCIDA Board deferred her request and recommended she reapply pending the receipt of certain information to determine a realistic budget for the upgrades to the facility, along with a timeline; that she be requested to work with counselors on the business plan; that the construction budget be improved in detail; the other loan funding be secured; and start-up inventory budget be clarified.

Whereas, she has reapplied and these contingencies have been met and the Loan Review Committee has recommended approval of the loan; be it therefore

Resolved, that WCIDA approve the loan of $25,000 per the Loan Review Committee recommendation.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Resolution A-2—
Meaghan Burgess d/b/a Meg's Canal Street Cafe

Whereas, the WCIDA established the Lyons Main Street Small Business Loan Program in partnership with the Lyons National Bank and SCORE; and

Whereas, Meaghan Burgess has established a small-size restaurant on Canal Street in Lyons, within the WECA NT Main Street foot-print; meets the household income levels under the low-moderate requirement; has committed to adding one full time and two part-time employees by year 3; and has requested a loan through the program for $5,000 to purchase upgraded equipment and assist with working capital; be it hereby

Resolved, that, contingent upon the owners participation in the current SCORE four week workshop on starting your own business and the other contingencies required by the loan review committee, the funding is approved as a loan to grant.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Resolution B—
Richard W. Deys, Jr. d/b/a
24 Hour Emergency Repair Service – Amend Repayment Program

Whereas, Richard W. Deys, Jr. d/b/a 24 Hour Emergency Repair Service (the "Company") borrowed $25,000 from the Microenterprise Loan Fund on October 8, 2002 with $18,258.50 currently outstanding; and

Whereas, WCIDA agreed to a payment modification in August 2007 reducing Company's payments to $250.00 per month with those payments being made in a timely manner until April 2010. Payments are currently seriously past due with the last payment made August 10, 2010 and a total of $4,250.00 now delinquent; and

Whereas, the Company has the ability to make the payments as required and has made arrangements with its bank to make automatic transfer payments to WCIDA on a regular monthly basis; be it therefore

Resolved, that WCIDA approve adding the current past due amounts to the end of the loan and begin the automatic bank payments effective with the October 1, 2011 payment.

Moved: Mr. Milliman Second: Mr. Havrilla
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Resolution C—
Modern Manufacturing Services, LLC. – Amend Loan Approval

It was the consensus of the board that the original loan commitment to Modern Manufacturing Services, LLC remain as is.

Resolution D—
Ratify Newark Wayne Gala support

Whereas, members of WCIDA and WCEDC have at separate meetings and with the abstaining of two members, approved the support under the marketing of a major employer, of the Newark Wayne Gala and staff have moved forward on the funding commitment ($2500 level each entity) and placement of advertisement and recognition; be it hereby

Resolved, that the board of the WCIDA ratifies the actions taken.

Moved: Mr. Milliman Second: Mr. Spickerman
Ayes: Messrs. Spickerman, Milliman
Nays: None
Abstain: Mr. Havrilla

Resolution E—
Authorize Ontario WISP appraisal

Whereas, a fee not to exceed of $2000 has been submitted by Bob Pogel of Pogel, Schubmehl & Ferrara, LLC, to complete an appraisal of the lower 10 acres being divided into two parcels at the Ontario WISP site, with the western parcel being used for a wind turbine, appraisal to be completed within 45 days of the acceptance of the quote; be it hereby

Resolved, that the quote is accepted and the executive director authorized to give notice to proceed and process the payment when complete.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Regarding the request of the Rochester AeroModeling Society to use IDA property in Ontario to extend their model airplane landing strip, it was the consensus of the Board to deny this request.

The Board went into executive session at 10:15 a.m. to discuss real property and financial negotiations. The regular board meeting resumed at 10:45 a.m.
It was the consensus of the Board to not authorize new project support at this time.

Resolution F-2—
Lyons Main Street Program Support

Whereas, the Lyons Main Street Program has received national and State recognition and is a designated National Trust Main Street program, a program which New York State supports and desires to have grow in the State; and

Whereas, the program locally has been supported financially in the past by the WCIDA through its technical support of main street businesses; and,

Whereas, the current program, though "successful" is having funding difficulties; be it hereby

Resolved that the WCIDA through its main street micro program technical support provides $10,000 in funding with a contract with the LMSP board of directors to adhere to the four pillar National Trust structure, accept technical support and direction from a technical support group established by the WCIDA and follow the board of directors required training schedule provided by the Wayne County Department of State grant with services provided and coordinated by the Western Erie Canal Alliance; with a contingency that the Lyons Main Street Board of Directors implement fundraising as well.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Resolution G—
Macedon Commons

Whereas, the WCIDA previously had donated its land at the Macedon Commons to the Town of Macedon, including the road entering the industrial park, with the agreement that the Town would maintain the road and use the developable land for economic development purposes; and

Whereas, the Town has removed the road median and is re-constructing the road to better serve the industrial facilities within the park, and, is in the process of selling the developable land to a growing business; (Mr. Morell disclosed that he represents this purchaser) be it hereby

Resolved that the Town of Macedon has met its obligations under the original agreement, and, even recognizing the extended timeline, is now free of any claw-back provision in the original agreement, having moved forward on the road and shown good faith in attempts to put a commercial or public use on the developable property.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Resolution H—
FAME

Whereas, Wayne County, along with Seneca and Ontario Counties, committed to supporting FAME for three years at the $10,000 level, and Wayne is now in year four; and

Whereas, it was determined for marketing and financial reasons to become a member at the $900+ level and to sponsor FAME's annual large event; be it hereby

Resolved that the WCIDA will sponsor the November 14th event "Creating an Economy that Works!" at the premier event sponsor level of $2,500.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Resolution I—
Wayne County Job Fair

Whereas, the Wayne County Business Council has acted as the administrator of funds for the Wayne County Job Fair in the past, but has recently determined that it would not be doing so going forward; and

Whereas, the job fair charges businesses to participate and has traditionally had a good following, thus covering the expense of the fair, reimbursing the administrator for costs; be it hereby

Resolved that the board of WCIDA ratifies the WCIDA becoming the administrator—taking in the registrations and payments for the October Wayne County Job Fair; and be it further

Resolved that the board of WCIDA authorizes the WCIDA to provide the funding necessary to secure space, food and advertising for the event, maintain financial records of the expenses and registrations and reconcile the finances following the event; and recognize that the event is sponsored by the WCIDA and supported by the NYS Department of Labor, the WC Workforce Development and WIB, and SCORE. The event is scheduled for October 26th, 2011 – 1p.m.-4:30 p.m. at the Newark Quality Inn.

Moved: Mr. Milliman Second: Mr. Havrilla
Ayes: Messrs. Spickerman, Havrilla, Milliman
Nays: None

Ms. Churchill informed the Board that Pulp Packaging will not be going forward with their business plans; thus will not be using the loan funds previously approved for them.

Ms. Churchill updated the Board on the regional council meeting she attended. The new consolidated funding application for NYS was also mentioned.

Mr. Richards discussed a new company from overseas that is interested in leasing the former Terry Bicycle Building in Macedon. On motion of Mr. Havrilla, seconded by Mr. Milliman and carried, a loan to grant not to exceed $50,000 was approved with the stipulation the company maintains 8 jobs over five years and agrees not to locate out of the county for five years.

There being no further business, the meeting adjourned at 11:32 a.m.

Respectfully submitted,

Marvin Decker
Secretary