

Wayne County Industrial Development Agency  
Regular Meeting Minutes  
October 26<sup>th</sup>, 2012

The regular meeting of the Wayne County Industrial Development Agency was called to order by Chairman David Spickerman at 9:30 a.m. on 10/26/2012. The meeting was held in the first floor conference room, 16 William Street, Lyons. Members present: Willard Milliman, David Spickerman, Pamela Heald and James Hoffman; Also present: Bob McNary, County Planning & Economic Dev. Director; John Morell, Esq. and M. Churchill, D. Richards, and M. Leisenring.

On motion of Mr. Milliman, seconded by Ms. Heald and carried the regular meeting adjourned to the audit committee meeting at 9:32 a.m. This was a combined audit committee meeting for the Wayne County Industrial Development Agency, the Wayne County Civic Facility Development Corporation, the Wayne Economic Development Corporation and the Wayne Industrial Sustainability Development Corporation to review the 2013 budget and financial plans of each entity. Regular meetings of the WCCFDC, WEDC and WISDC followed the audit committee's meetings.

The regular WCIDA meeting reconvened at 11:18 a.m.

**Resolution A - Approve 2013 Budget and Financial Plan**

Whereas, the WCIDA staff has prepared a 2013 Budget and Financial Plan for submission to the NYS Authorities Budget Office; and

Whereas, the WCIDA Audit Committee has reviewed and recommended the 2013 Budget and Financial Plan for approval by the WCIDA Board of Directors; be it therefore

Resolved, that WCIDA approves the attached 2013 Budget and Financial Plan as recommended by the Audit Committee, subject to staff providing information on revenue generating opportunities for 2013 as well as a prioritized list of the duties of the Economic Developer position that is currently open; and authorizes staff to submit to the Authorities Budget Office as required

Moved: Mr. Milliman                      Second: Ms. Heald  
Ayes: Ms. Heald and Messrs. Hoffman, Milliman and Spickerman  
Nays: None

**Resolution B - Approve Loan to Grant**

Whereas, LaBco of Palmyra is interested in purchasing an additional machine and hiring an additional employee which would require upgrades to their electrical systems both inside and out; and

Whereas, the utility servicing the lines coming into the facility has made changes to the original estimates for the utility portion of the upgrades putting the cost beyond that of the company; and

Whereas, the company has requested assistance in the form of a loan to grant, be it hereby

Resolved that a loan to grant agreement and required associate paperwork are hereby authorized in an amount not to exceed \$6,000 for installation of 3-Phase electric service to facilitate the addition of new equipment and allow for potential job growth in this 56 year old local company.

Moved: Ms. Heald                      Second: Mr. Milliman  
Ayes: Ms. Heald and Messrs. Milliman, Spickerman and Hoffman  
Nays: None

On motion of Ms. Heald, seconded by Mr. Milliman and carried the minutes of the meeting held 9/28/2012 were approved.

**Resolution C - Approve FAME sponsorship for 2012-13 Core Event**

Whereas, the WCIDA has been long term supporters of FAME for the purpose of developing relationships with k-12 schools, community colleges, and businesses in advanced manufacturing; and

Whereas, on January 17<sup>th</sup>, 2013 FAME will hold its third core event "*College AND Career Ready—How new requirements in schools will impact YOUR future workforce!*" at Monroe Community College; and

Whereas, using sponsorships of events and programs has proven to be an effective marketing tool; be it hereby

Resolved that a premier level sponsorship of this event is hereby authorized and approved at the amount of \$2,500.

Moved:        Mr. Hoffman                      Second: Ms. Heald  
Ayes: Ms. Heald and Messrs. Hoffman, Spickerman and Milliman  
Nays: None

It was the consensus of the board to table the resolution regarding a Phase I environmental requirement for a revolving loan; it is to be referred to an environmental attorney and reconsidered at a future meeting.

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After discussion it was the consensus of the board that Ms. Churchill send a letter of support for the Ontario County Economic Development's application to the U.S. Department of Commerce for a Foreign Trade Zone.

Ms. Churchill gave brief updates on projects.

The next regular board meeting will be held on Friday, November 16<sup>th</sup>, 2012 and will again be a combined meeting of all entities and the audit committees.

There being no further business, the meeting adjourned at 11:50 a.m.

Respectfully submitted,

Marie Leisenring  
Assistant Secretary