

Wayne County Industrial Development Agency  
Minutes – Regular Meeting  
January 31<sup>st</sup> 2013

The regular meeting of the Wayne County Industrial Development Agency was called to order by Chairman David Spickerman at 9:30 a.m. on Thursday, January 31<sup>st</sup>, 2013 at 16 William Street, Lyons. Members present: David Spickerman, Willard Milliman, Robert Havrilla and Pamela Heald. Also present: Bob McNary, Director Wayne County Planning & Economic Development; John Morell, Esq., M. Churchill, D. Richards, and M. Leisenring.

On motion of Mr. Milliman, seconded by Mr. Havrilla and carried the minutes of the previous meeting held 1/11/2013 were approved.

**Resolution A - Kim and Joseph Collier d/b/a Alpine Bakery – Payment Moratorium**

Whereas, Alpine Bakery borrowed \$25,000 from the Wayne County Micro Loan Program on January 26, 2004 that now has loan balance of \$20,186.85; and

Whereas, the loan is secured, in part, by a first mortgage on property located at 7329 Phelps Avenue, Huron, NY assessed at \$121,800; and

Whereas, the property is listed for sale with a sale expected no later than June 1, 2013; be it therefore

Resolved, that WCIDA waives the loan payments due December 1, 2012 through June 1, 2013 with the total amount of principal and accrued interest to be paid from the sale of the property.

Moved: Ms. Heald                      Second: Mr. Milliman  
Ayes: Ms. Heald and Messrs. Milliman, Havrilla, Spickerman  
Nays: None

**Resolution B - Voluntary Dues Assessment/NYSEDC**

Whereas, the New York State Economic Development Council has determined that in order to add capacity to its advocacy efforts it must raise \$60,000 and, to do so, it has requested, as in the past, that members pay a voluntary dues assessment based on operating budget; and

Whereas, the advocacy efforts of NYSEDC have benefitted regional IDAs by consolidating energies and funds to address important or legal challenges; be it hereby

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Resolved that the WCIDA authorizes participation in the program for 2013 and authorizes \$2,000 of voluntary dues be paid.

Moved: Mr. Havrilla            Second: Mr. Milliman  
Ayes: Ms. Heald and Messrs. Havrilla, Milliman, Spickerman  
Nays: None

### **Resolution C - Insurance**

Whereas, insurance coverage updates are due in March for WISDC and it has been several years since review of provider/s have been done; be it hereby

Resolved that request for qualifications be solicited from no less than three service providers for providing insurance to all four entities as policies become due.

Moved:        Mr. Milliman            Second: Mr. Havrilla  
Ayes:    Ms. Heald and Messrs. Spickerman, Milliman, Havrilla  
Nays: None

Next Ms. Churchill and Mr. Richards updated the Board regarding both a potential project and an on-going project.

Ms. Churchill discussed a recent FAME event she attended at MCC.

Ms. Churchill, Mr. Richards and Mr. Milliman reported on the "Opportunities Event" held on 1/29/2013 at the Rose Community Building. This event was the result of a request by the town supervisors in the northeast quadrant to provide information on training opportunities for potential employees from this area of the county. Though the event had only 15 people seeking information, the 11 groups participating felt the networking was very worthwhile. A follow-up event is being discussed.

Ms. Churchill reported on the recent NYS-EDC meeting she attended in Albany. She discussed some of the items in the proposed NYS Budget and the impact on IDA's. She and several of her counterparts have made their concerns known to their respective state legislators.

After discussion, on motion of Ms. Heald, seconded by Mr. Milliman, with Mr. Havrilla abstaining, it was approved to reduce the interest rate to 4.0% on the loan approved for Wayne County Dialysis Properties at the 1/11/2013 meeting.

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At 10:45 a.m. the meeting went into executive session to discuss compensation.

The regular meeting resumed at 11:00 a.m.

### **Resolution D – Compensation**

Whereas, the WCIDA, in an attempt to follow County policy and after review of longevity, has determined the compensation for its three employees shall be as follows:

Office Manager: frozen at last year's same amount PLUS separate longevity payment of \$2,000.

Chief Finance Officer: 1.75% increase PLUS separate longevity payment of \$1,200.

Executive Director/CEO: 1.75% increase PLUS separate longevity payment of \$950.00.

Be it so resolved.

Motion: Mr. Havrilla            Second: Ms. Heald  
Ayes: Ms. Heald and Messrs. Havrilla, Spickerman, Milliman  
Nays: None

Mr. Havrilla informed the Board that the ribbon cutting for the new emergency room at Newark-Wayne Hospital will be April 19<sup>th</sup>, 2013. He will provide details when they are available.

There being no further business, the meeting adjourned at 11:15 a.m.

Respectfully submitted,

Marie Leisenring  
Secretary