

Wayne County Industrial Development Agency
Minutes – July 26th, 2013
Regular Meeting

The regular meeting of the Wayne County Industrial Development Agency was called to order at 9:30 a.m. on 7/26/2013 by Chairman David Spickerman. The meeting was held at 16 William Street, Lyons. Members present: Pamela Heald, David Spickerman, Willard Milliman and Robert Havrilla (at 9:40 a.m.). Also present: Bob McNary, Director of Planning and Economic Dev. (at 9:50 a.m.) and M. Churchill, D. Richards and M. Leisenring.

On motion of Ms. Heald, seconded by Mr. Milliman and carried, the minutes of 6/28/2013 were approved.

Resolution A- Amending Loan to Grant Absolute Precision, LLC – Change in Terms

Whereas, on March 22, 2013 the WCIDA approved reimbursing Absolute Precision for the cost of manufacturing effectiveness training by means of a loan to grant in the amount of \$4,950 subject to the creation of one new full time equivalent job within two years of the grant and compliance with all procurement requirements; and

Whereas, funding of the loan to grant had been anticipated to come from the WCIDA/Wayne County Project Fund that requires that no activity be started until all approvals have been received ; and

Whereas, Absolute Precision complied with the procurement guidelines but began the training before the final approvals had been obtained; and

Whereas, WCIDA can fund this activity through the Technical Assistance portion of the Microenterprise Assistance Program; therefore be it

Resolved, WCIDA approves funding the \$4,950 training program from the Technical Assistance portion of the Microenterprise Assistance Program

Moved: Ms. Heald Second: Mr. Milliman
Ayes: Ms. Heald and Messrs. Milliman and Spickerman
Nays: None

Resolution B- Accepting Right of Way and Granting Easements on Timothy Lane

Whereas, the Town of Ontario in partnership with the WC IDA and with funding through the IDA, the Town and Wayne County is assisting in the development of the Timothy Lane extension across the WC IDA property on Route 104; and

OB 2-Revolving Loan Fund Lines of Credit – Annual Acceptance

Whereas, Lyons National Bank (the “Bank”) provides the WCIDA Lines of Credit to support the Revolving Loan Fund Program consisting of a \$1 million open line of credit and a \$500,000 guidance line of credit (the “Lines of Credit”); and

Whereas, the Lines of Credit are re-approved annually by the Bank based on the submission of the WCIDA’s year-end financial statements; and

Whereas, the Bank has renewed the Lines of Credit through June 2014; be it therefore

Resolved, that WCIDA authorizes the Executive Director and/or Chief Financial Officer to execute the Bank’s letter accepting the renewal of the Lines of Credit.

Moved: Ms. Heald Second: Mr. Milliman
Ayes: Ms. Heald and Messrs. Milliman and Spickerman
Nays: None

If needed, Resolution C regarding CFA applications will be considered at the special board meeting on 8/7/2013.

Next was an update of projects. Ms. Churchill briefly discussed the process now in place to request funds thru the County from the project fund. Timothy Lane in Ontario is moving forward and completion is anticipated in the near future. The CDBG grant for CRC Polymers to move into the Town of Sodus is progressing with an anticipated move-in date of 8/1/2013.

Mr. McNary briefly discussed the fall Wayne County Economic Development Day that is being planned for the north eastern part of the county. This tour will involve more ag-related businesses.

Ms. Churchill updated the board on the Palmyra Properties project; building demolition has taken place; Mr. Morell has provided a conflict waiver letter; the agency fee for the project is being negotiated. The public hearing will take place on 8/7/2013 to be followed by a special WCIDA meeting to approve the authorizing resolution for the project.

Ms. Churchill and Mr. McNary discussed hearings each had attended regarding the International Joint Commission Lake Levels. A resolution on the economic impact might be considered at the special WCIDA meeting.

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Mr. Richards discussed the financial statements. Mr. Richards and Mr. Milliman discussed the business builders group that has been formed which is comprised of 5 score certified volunteers. The group has determined their goals and responsibilities and has scheduled various workshops to be held this fall. Ms. Churchill, Mr. Milliman and Mr. Richards recently met with Virginia Smith the new SBA regional director.

In other business, Ms. Churchill informed the board of recent problems with her computer. With the assistance of the County's I.T. department, they are looking at the most effective way to proceed.

Mr. Spickerman briefly discussed structure changes the Board of Supervisors is considering regarding the IDA/Planning/Tourism departments. It is hoped to have this ready in time for the 2014 budget. It was the consensus of the board that these changes and the 2014 budget be discussed at the August board meeting when all members would be in attendance.

There being no further business, the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Marie Leisenring
Secretary