

Wayne Economic Development Corp.  
Regular Meeting Minutes  
October 25<sup>th</sup>, 2013

The regular meeting of the Wayne Economic Development Corp. was called to order by Chairman David Spickerman at 10:10 a.m. on 10/25/2013. The meeting was held in the first floor conference room, 16 William Street, Lyons. Members present: Robert Havrilla, David Spickerman, Pamela Heald and James Hoffman; Also present: Virginia Smith, Rochester Branch Manager, SBA; Bob McNary, County Planning & Economic Dev. Director; John Morell, Esq. and M. Churchill, D. Richards, and M. Leisenring.

On motion of Ms. Heald, seconded by Mr. Havrilla and carried the minutes of the meeting of 8/23/13 were approved.

**Resolution - Approve 2014 Budget and Financial Plan**

Whereas, staff has prepared a 2014 Budget and Financial Plan for submission to the NYS Authorities Budget Office; and

Whereas, the WEDC Audit Committee has reviewed and recommended the 2014 Budget and Financial Plan for approval by the WEDC Board of Directors; be it therefore

Resolved, that WEDC approves the attached 2014 Budget and Financial Plan as recommended by the Audit Committee and authorizes staff to submit to the Authorities Budget Office as required

Moved: Mr. Havrilla                      Second: Ms. Heald  
Ayes: Ms. Heald and Messrs. Spickerman, Hoffman and Havrilla  
Nays: None

Mr. Richards discussed the defederalization process which is in place for previous CDBG loan funds. Because the WEDC will now implement and administer economic development activities including loans with these defederalized funds, it is necessary to adopt a policies and procedures manual. On motion of Mr. Havrilla, seconded by Ms. Heald, the Wayne Economic Opportunity Loan Fund Policies and Procedures Manual was unanimously adopted by the WEDC board.

There being no further business, the meeting adjourned at 10:22 a.m.

Respectfully submitted,

Marie Leisenring  
Assistant Secretary

