

Wayne County Industrial Development Agency
Regular Meeting Minutes
October 24th, 2014

The regular meeting of the Wayne County Industrial Development Agency was called to order by Chairman David Spickerman at 9:30 a.m. on 10/24/2014. The meeting was held in the first floor conference room, 16 William Street, Lyons. Members present: Robert Havrilla, David Spickerman, Pamela Heald, Willard Milliman and James Hoffman; Also present: Ken Miller, Palmyra Town Supervisor; Bob McNary, County Planning & Economic Dev. Director; John Morell, Esq. and M. Churchill, D. Richards, and M. Leisenring.

On motion of Mr. Milliman, seconded by Ms. Heald and carried the minutes of 9/25/14 were approved.

On motion of Mr. Havrilla, seconded by Ms. Heald and carried the regular meeting adjourned to the audit committee meeting at 9:32 a.m.

This was a combined audit committee meeting for the Wayne County Industrial Development Agency, the Wayne County Civic Facility Development Corporation, the Wayne Economic Development Corporation and the Wayne Industrial Sustainability Development Corporation to review the 2015-2018 budgets and financial plans of each entity. Also reviewed were third quarter 2014 financials for each entity. After each respective 2015-2018 budget and financial plan was reviewed, on motion of Ms. Heald, seconded by Mr. Havrilla and carried to recommend accepting the 2015-2018 budgets and financial plans for the Wayne County Civic Facility Development Corp, the Wayne Industrial Sustainability Dev. Corp, the Wayne Economic Dev. Corp. and the Wayne County Industrial Development Agency.

The regular WCIDA meeting reconvened at 9:38a.m. The regular meeting was then adjourned to meetings of the other entities. The regular WCIDA meeting reconvened at 9:45 a.m.

Resolution for 2015-2018 Budget & Financial Plan:

Whereas, the WCIDA staff has prepared a 2015-2018 Budget and Financial Plan for submission to the NYS Authorities Budget Office; and

Whereas, the WCIDA Audit Committee has reviewed and recommended the 2015-2018 Budget and Financial Plan for approval by the WCIDA Board of Directors; be it therefore

Resolved, that WCIDA approves the attached 2015-2018 Budget and Financial Plan as recommended by the Audit Committee and authorizes staff to submit to the Authorities Budget Office as required.

Resolution for 2015-2018 Budget & Financial Plan

Moved: Mr. Milliman Second: Mr. Havrilla
Ayes: Ms. Heald and Messrs. Hoffman, Spickerman, Milliman, Havrilla
Nays: None

On motion of Ms. Heald, seconded by Mr. Milliman and carried it was unanimously approved to authorize the Executive Director or CEO to sign the Order on Consent and Administrative Settlement for the DEC remedial program at the inactive hazardous waste disposal site #C859026A, the Electromark/Brady Worldwide, Inc. property in the Town of Wolcott, NY.

On motion of Mr. Milliman, seconded by Ms. Heald and carried the attached attorney's resolution regarding the Disposition of Real Property at 1776 Schilling Road, Palmyra, NY, was unanimously approved.

On motion of Mr. Havrilla, seconded by Ms. Heald and carried it was unanimously approved to write off the remaining \$2,667.52 balance on the Main Street loan to Ward's Catering Co. & Grill, LLC.

Resolution to Write-Off Small Cities Main Street Loan to Rose Edington d/b/a L&R Property Maintenance

Whereas, by Resolution on July 25, 2014, the WCIDA agreed to accept the cash proceeds of the insurance policies on the lives of Rose Edington and Leonard Quigley in settlement of their obligations to WCIDA; and

Whereas, the loan has a balance of \$10,104.56 and the insurance policy proceeds totaled \$7,936.08; and

Whereas, a resulting balance of \$2,168.48 remains;

Resolved, that the WCIDA Board of Directors hereby approves the write-off of the remaining balance of \$2,168.48.

Moved: Ms. Heald Second: Mr. Havrilla
Ayes: Ms. Heald and Messrs. Havrilla, Hoffman, Spickerman and Milliman
Nays: None

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Regarding the small cities main street loan to Meghan Burgess, d/b/a Meg's Canal Street Café, on motion of Mr. Hoffman, seconded by Ms. Heald, the board unanimously authorized the attorney to proceed with legal action against Ms. Burgess thru Small Claims Court.

On motion of Mr. Milliman, seconded by Mr. Havrilla the board unanimously approved authorizing the WCIDA to be the applicant for ETP funds to assist the Town and Village of Wolcott, the Town of Butler and private businesses within the immediate area with a not to exceed of \$3.5 million.

Ms. Churchill and Mr. McNary next gave some project updates. Both the AAT and DNT projects in Clyde closed. There is another site selector looking at a site in Ontario. There is on-going discussion regarding a potential grocery store in Lyons. Mr. Richards informed the board that the RBEG for Headwater Foods Inc. has been approved. Mr. Hoffman informed the board that a Tim Horton's restaurant will be locating in Williamson; also the McDonald's there is being renovated.

The audit committee for all four entities will meet at 9:00 a.m. on Friday, November 14, 2014 to discuss the scope of the 2014 audit. EFP Rotenberg will be attending that meeting. The next regular meeting of all entities will be November 21, 2014 at 9:30 a.m. The scope of the 2014 audit will be on the agenda.

There being no further business, the meeting adjourned at 11:30 a.m.

Respectfully submitted,

Marie Leisenring
Assistant Secretary

