Wayne County Industrial Development Agency
Regular Meeting – May 30th, 2014
Minutes

The regular meeting of the Wayne County Industrial Development Agency was called to order at 9:32 a.m. on Friday, May 30th, 2014 by Chairman David Spickerman. The meeting was held in the first floor conference room, 16 William Street, Lyons. Members Present: David Spickerman, Willard Milliman, Robert Havrilla and James Hoffman. Also present: Ken Miller, Palmyra Town Supervisor; Bob McNary, Director of Planning & Economic Development; John Morell, Esq., and P. Churchill, D. Richards and M. Leisenring.

On motion of Mr. Milliman, seconded by Mr. Havrilla and carried the minutes of April 25th, 2014 were unanimously approved.

Resolution - Authorize In-kind Services for Headwater Foods, Inc. RBEG Project

Whereas, per Board Resolution dated April 25, 2014, staff was authorized to submit a Rural Business Enterprise Grant ("RBEG") pre-application on behalf of Headwater Foods, Inc.; and

Whereas, WCIDA, as applicant, has been asked to administer the grant, and

Whereas, it is estimated that the cost of administration may be up to $6,500; be it therefore

Resolved, that WCIDA authorizes up to $6,500 of in-kind services for the administration of the RBEG if awarded to Headwater Foods, Inc.

Moved: Mr. Milliman Second: Mr. Havrilla
Ayes: Messrs. Milliman, Havrilla, Spickerman, Hoffman
Nays: None

Next staff and the board reviewed current PILOTs which are considered non-performing. After discussion, it was the consensus that four of the companies need to be contacted immediately; that several of the PILOTs are too new for evaluation; that several of the PILOTs have ended or will be ending soon; and that some of the companies were affected by the economic downturn but continue to show improvement. It was suggested that a cost-benefit analysis of each project would also be beneficial in reviewing PILOTs.

Mr. Richards next discussed the financial review for the first quarter of 2014.

Resolution - Authorization to Transfer Funds

Whereas, per Board Resolution dated March 17, 2009, $125,000 was transferred from the HUD Microenterprise Account to the Small Cities Main Street Microenterprise Account in order to fund that program's increased loan activity; and

Whereas, it has been determined that HUD created funds and Small Cities created funds should be maintained separately; be it therefore

Resolved, that WCIDA authorizes staff to make transfers as necessary until $125,000 has been refunded from the Small Cities Main Street Microenterprise Account to the HUD Microenterprise Account.

Moved: Mr. Havrilla Second: Mr. Milliman
Ayes: Messrs. Havrilla, Spickerman, Hoffman, Milliman
Nays: None

Mr. McNary discussed the CFA (consolidated funding application) process. Currently there are two applications being submitted.

Resolution - Authorization to refer Industrial Site Fund Request to Wayne County Board of Supervisors

WHEREAS, the Board of Supervisors has established a program for aid for industrial site development within the County for the purposes of promoting the economic welfare and prosperity of County residents through increased employment and expansion of the tax base; and

WHEREAS, Wayne County Eggs, LLC has proposed a major capital investment over two years for facility improvements at the Wolcott facility, along with equipment investment, and job goals of approximately 9 new and 67 retained; and

WHEREAS, expansion at the facility requires upgrades to the public water system that serve the facility and the company has requested assistance through the Wayne County Industrial Site Fund; and

WHEREAS, process requires a referral from the WC IDA to the Board of Supervisors advising the supervisors of the need and viability of the project; be it hereby

RESOLVED, that, the WC IDA advises the County that a request for funding from the Industrial Site Development Fund to assist with the improvements to the water transmission line, the total not to exceed $75,000, to be distributed at such time as the local municipalities have shown an equal expenditure of funds or in-kind, along with a matching amount invested in the water improvement by the company, has been presented to, reviewed by and approved by the WC IDA; and be it further

RESOLVED, that the WCIDA requests that the request be funded and authorized by the County.

Moved: Mr. Milliman Second: Mr. Havrilla
Ayes: Messrs. Milliman, Havrilla, Spickerman, Hoffman
Nays: None

Ms. Churchill and Mr. Richards along with an ESD representative have met with several companies over the past few weeks to discuss potential projects. Potential PILOT projects and possible requests from the industrial site fund have also been discussed. It was noted that Mr. Hoffman and Ms. Churchill attended the groundbreaking recently held for the new TOPS market in Walworth.

On motion of Mr. Havrilla, seconded by Mr. Milliman and carried it was unanimously approved to authorize the Executive Director and CEO to write support letters for those companies submitting CFA applications which they deem to be strong applications.

Ms. Churchill sadly informed the Board that Mary Jane Simpelaar had unexpectedly passed away while visiting her son in Georgia. It was noted that Mary Jane was a valued member of the loan review committee for the past 12 years. Not only did she bring her expertise from her banking background to the committee, but she also had compassion and understanding for both the applicants and her peers. Mary Jane's sense of humor and overall optimistic outlook were her trademark. She will indeed be missed and will be hard shoes to fill.

There being no further business, the meeting adjourned at 11:32 a.m.

Respectfully submitted,

Marie Leisenring
Asst. Secretary