

Wayne County IDA  
Minutes – August 27<sup>th</sup>, 2010  
Regular Board Meeting

The regular board meeting of the Wayne County IDA was called to order at 9:35 a.m. on August 27<sup>th</sup>, 2010, by Chairman David Spickerman. Members present: David Spickerman, Robert Havrilla, Willard Milliman and Marvin Decker. Also present: Mike Liseno, VP and Isaac Ball, Director of Finance, of Marshall Pet Products, Inc; Ora Rothfuss, Ag Development Specialist; also: P. Churchill, D. Richards, J.VanDusen and M. Leisenring.

On motion of Mr. Decker, seconded by Mr. Milliman and carried the minutes of the previous meetings, held 7/23/2010 and 8/17/2010, were approved.

Mike Liseno, VP and Isaac Ball, Director of Finance of Marshall Pet Products gave an overview of the new project being proposed for Marshall Pet Products. After a question/answer period the board voted on the following resolution:

Resolution A- Regarding Marshall Pet Products, Inc. accepts payment-in-lieu-of-taxes-application with formal attorney resolution, attached.

Moved: Mr. Havrilla Second: Mr. Decker  
Ayes: Messrs. Milliman, Decker, Spickerman and Havrilla  
Nays: None

Mr. Liseno and Mr. Ball thanked the board and left the meeting.

Ora Rothfuss, Ag Development Specialist gave an overview of the Rural Micro Entrepreneur Assistance Program. After discussion it was the consensus of the Board to not support this program. Mr. Rothfuss thanked the Board for their consideration and left the meeting at this time.

Resolution B-authorizes the change in D&O coverage to \$2 million with \$10,000 retention at a premium of \$2,957 annually, a decrease of \$179 from the current premium.

Moved: Mr. Decker Second: Mr. Havrilla  
Ayes: Messrs. Milliman, Decker, Spickerman and Havrilla  
Nays: None

Resolution C- authorize previously designated "moving" expenses for start-ups (two at \$10,000 each) be used towards the establishment of two companies at the RIC West Furnace Road site.

Moved: Mr. Milliman                      Second: Mr. Havrilla  
Ayes: Messrs. Milliman, Decker, Spickerman and Havrilla  
Nays: None

Resolution D – was withdrawn – the consensus of the Board was that a new resolution to drawdown the remainder of previously approved micro loan funds was not necessary.

Resolution E-Micro loan process:

Whereas a number of micro loans are significantly past due, the CFO has sent recent notice notifying recipients that failure to respond would result in legal action; be it hereby resolved the following actions will take place going forward:

1. for those receiving above notice the director will send letters to each loan recipient, both certified and via normal post, laying out specific choices the recipients have, along with specific timeline to be met.
2. following response to #1, the CFO will meet with legal council and develop legal action plan for each recipient and will facilitate delivery of the legal plans; this activity will take place, moving forward a minimum of every six months following other attempts at loan compliance.
3. for those loans that are not on the list for action item #1, the CFO will contact each and offer, in writing, the choices for payment and billing moving forward. Those options include automatic payment via the recipient's bank account to the loan account; a payment book; standard monthly billing. Every loan recipient will receive, no matter what the payment method, a monthly statement of the status of the loan listing the payment option chosen.
4. in specific instances where a recipient has expressed desire to pay via a specific method but has not followed through, the CFO will provide counsel to the recipient and some form of technical assistance in order to bring them into compliance via the option of payment chosen.

Moved: Mr. Milliman                      Second: Mr. Havrilla  
Ayes: Messrs. Milliman, Decker, Spickerman and Havrilla  
Nays: None

Resolution F- Whereas, on May 29, 2009 the IDA board authorized a feasibility study for the “deep sea project” at the request of members of the Town, Village and IDC boards of Lyons, and, whereas, that study and project have been now made public, be it hereby

Resolved that the feasibility study for placement of a multi modal site in conjunction with the Lyons Industrial Park is hereby ratified at a cost of \$46,500 and the study is accepted; and be it further

Resolved that the director is authorized to distribute a request for proposals to no less than three firms to undertake a minimal and focused economic impact statement for the development of the multi modal park laid out in the feasibility study.

Moved: Mr. Havrilla Second: Mr. Milliman  
Ayes: Messrs. Milliman, Decker, Spickerman and Havrilla  
Nays: None

Resolution G- Whereas, workforce training money has become critical to retrain, continue to train and upgrade skills of workers in our region, the Seneca County IDA is spearheading a grant application under Community Development Block Grants to establish a new source of funding for WIB job training in the four county Finger Lakes Workforce Investment Board area, specifically for advanced manufacturing and in conjunction with Finger Lakes Advanced Manufacturing Entity (FAME), and

Whereas, the application would be submitted by Seneca County and money for the first year would be equally available to each of the four counties for training through the WIB; during the second year it would be on a first come, first serve basis; be it hereby

Resolved that the Wayne County IDA board supports such an application and will work with all partners to ensure the capacity for training the workforce continues to strengthen. Ms. Churchill distributed an invitation to a FAME sponsored event on 10/5/2010 at MCC.

Moved: Mr. Milliman Second: Mr. Havrilla  
Ayes: Messrs. Milliman, Decker, Spickerman and Havrilla  
Nays: None

The meeting went into executive session at 10:45 a.m. to discuss negotiations of real property.

WCIDA Minutes  
8/27/2010  
Page Four

The regular meeting resumed at 11:10 a.m.

Other Business:

Resolution H- BOCES resolution authorizing agreement for additional property as per attached resolution provided by attorney

Moved: Mr. Havrilla                      Second: Mr. Decker  
Ayes: Messrs. Milliman, Decker, Spickerman and Havrilla  
Nays: None

Mr. VanDusen gave a brief BR&E report, noting that most businesses with whom he met are remaining steady.

There being no further business, the meeting adjourned at 11:35 a.m.

Respectfully submitted,

Marvin Decker  
Secretary